

REGISTRATION FORM

Presbytery of the James STATED MEETING
First Presbyterian Church, 500 Park Street, Charlottesville, VA 22902
June 18, 2019

RULING ELDER COMMISSIONERS

Use this form if you were elected by session as a commissioner.
Print, complete, and bring to meeting.

Name: _____

Email: _____

I am a member of _____ Presbyterian Church

Location of church: _____

I would like to receive the following via email:

- Presbytery of the James news
- Camp Hanover news
- Packets for future presbytery meetings

Ministers, POJ Moderators, or Certified Christian Educators:
Please go through Express Line and pick up your name tag.

NO FORMS ARE NEEDED.

**GENERAL INFORMATION
PRESBYTERY OF THE JAMES
STATED MEETING**

June 18, 2019
First Presbyterian Church
500 Park Street, Charlottesville, VA 22902

**PLEASE BRING THIS PACKET WITH YOU TO THE MEETING
OR DOWNLOAD TO YOUR LAPTOP/TABLET PRIOR TO THE MEETING**

- ◆ At its earliest opportunity, each church is requested to put this packet in the hands of the Ruling Elder Commissioners representing their church.

◆ Presbytery convenes promptly at **9:15 am**. Registration begins at **8:00 am**.

- ◆ Persons with disabilities will find entrances to the facility accessible. Wheelchair accessible restrooms are under renovation and not available at this time.
- ◆ There are three separate parking areas off Park Street as you approach the church (Overflow, Handicap-Accessible, and Main Parking). Watch for signs and greeters along Park Street to guide you to the appropriate lots. Please consider carpooling and allow extra time when arriving and departing in case you are directed to extra parking areas. Thank you for your understanding and patience.
- ◆ All ministers and sessions are reminded that written excuses are required for anticipated absences. Please plan to stay for the entire meeting and attend to all matters. Send excuses to Franklin Reding, franklinr@presbyteryofthejames.org
- ◆ CHILD CARE—Parents MUST call the church office no later than June 11, 2019 to arrange for child care: (434) 296-7131. **Please send a nut-free, shelf-stable lunch that does not require refrigeration or heating with your child.** First Presbyterian Charlottesville will provide snack and water in disposable cups.
- ◆ LUNCH - \$6.00, cash, check, or credit card.
- ◆ Wi-Fi (“FPC Guest”) is available, no password needed.
- ◆ If you plan to offer a motion or an amendment to any motion, it is necessary for you to submit the motion/amendment in writing to the Stated Clerk. Forms will be available at the Stated Clerk’s table.
- ◆ Overtures must be at the Presbytery by noon eight (8) weeks prior to a meeting. For the October 19, 2019 meeting, the deadline will be August 22, 2019.

STATED MEETINGS 2019

June 18, 2019..... First Presbyterian Church, Charlottesville
October 19, 2019 New Hanover Presbyterian Church, Mechanicsville

STATED MEETINGS 2020

February 15, 2020.....Invitation needed
June 16, 2020.....Invitation needed
October 17, 2020Invitation needed

DOCKET

102nd STATED MEETING
Presbytery of the James
June 18, 2019
First Presbyterian Church, Charlottesville

*ORDER OF THE DAY

- 9:15** Call to Order & Prayer..... Moderator and Teaching Elder Diane Prevary
Welcome Teaching Elder David Forney, First Charlottesville
Welcoming of First-time Commissioners, Corresponding Members, and Visitors
Welcoming of New Minister Members Teaching Elder Caitlin Deyerle
Southminster, COM Moderator

Sandra L. Shaner, St. Andrews Church, Kilmarnock
Amy Starr Redwine, First Church, Richmond
Rebekah Tucker-Motley, Orange Church, Orange
Recognition of Christian Educators
Vice-Moderator and Certified Christian Educator Leigh Anne Ring, River Road

- 9:40** Service of Worship
Recess

- 10:40** Adoption of the Docket..... Teaching Elder Shannon Hendricks, Vice-Moderator, C&C Team
Greetings from Synod of the Mid-Atlantic Teaching Elder Warren Lesane, Synod Executive
Stated Clerk Report..... Teaching Elder Fred Holbrook, Interim General Presbyter & Stated Clerk
Consent Agenda..... Teaching Elder Fred Holbrook
Update from Strategic Planning Team
Ruling Elder Jen Rowe, The Presbyterian Church, Fredericksburg
Communication & Coordination Team Report Teaching Elder Shannon Hendricks
Dismiss Greenwood Administrative Commission .. Teaching Elder Elizabeth McGuire, MAL
Board of Trustees Report..... Teaching Elder Steve Starzer, Fairfield, President, Board of Trustees

- *11:00** Camp Hanover Incorporation Teaching Elder Steve Starzer
Mission & Service Team (10-20 minutes) Teaching Elder Ron Bullis, Hopewell First
World Mission Ministry Teaching Elder Mary Jane Winter, MAL
Social Justice Ministry Teaching Elder Janet Winslow, Bon Air
Leadership Connections Team (10 minutes) Teaching Elder Lisa Salita, Genito
Community of Ministry and Worship..... Teaching Elder Gary Charles, Cove
..... Teaching Elder Jill Duffield, *Presbyterian Outlook*
Committee on Nominations Ruling Elder Pat Valentine, South Plains

- 12:15** Announcements
***12:30** Lunch and Courtesy Report

- *1:15** Sermons for Ordination to Minister of the Word and Sacrament
 - Candidate Humphrey Muraya Sanctuary
 - Candidate Jess Cook Room 216

- 2:10** Committee on Ministry..... Teaching Elder Caitlin Deyerle
 - Action on request for Co-Pastors at Olivet Church
 - Committee on Preparation for Ministry Ruling Elder Linda Coye, St. Andrews
 - Adjournment and Closing Prayer Moderator and Teaching Elder Diane Prevary

A Brief Guide and Reference Sheet to *Robert's Rules of Order*

Robert's Rules of Order is a guide for conducting meetings and making decisions. In order for the Presbytery to carry out its responsibilities in the most fair and orderly fashion, it is helpful for teaching and ruling elders to understand the rules of order which will be followed. Familiarity with the *Book of Order* is very helpful and, where our constitution is silent, we have the following:

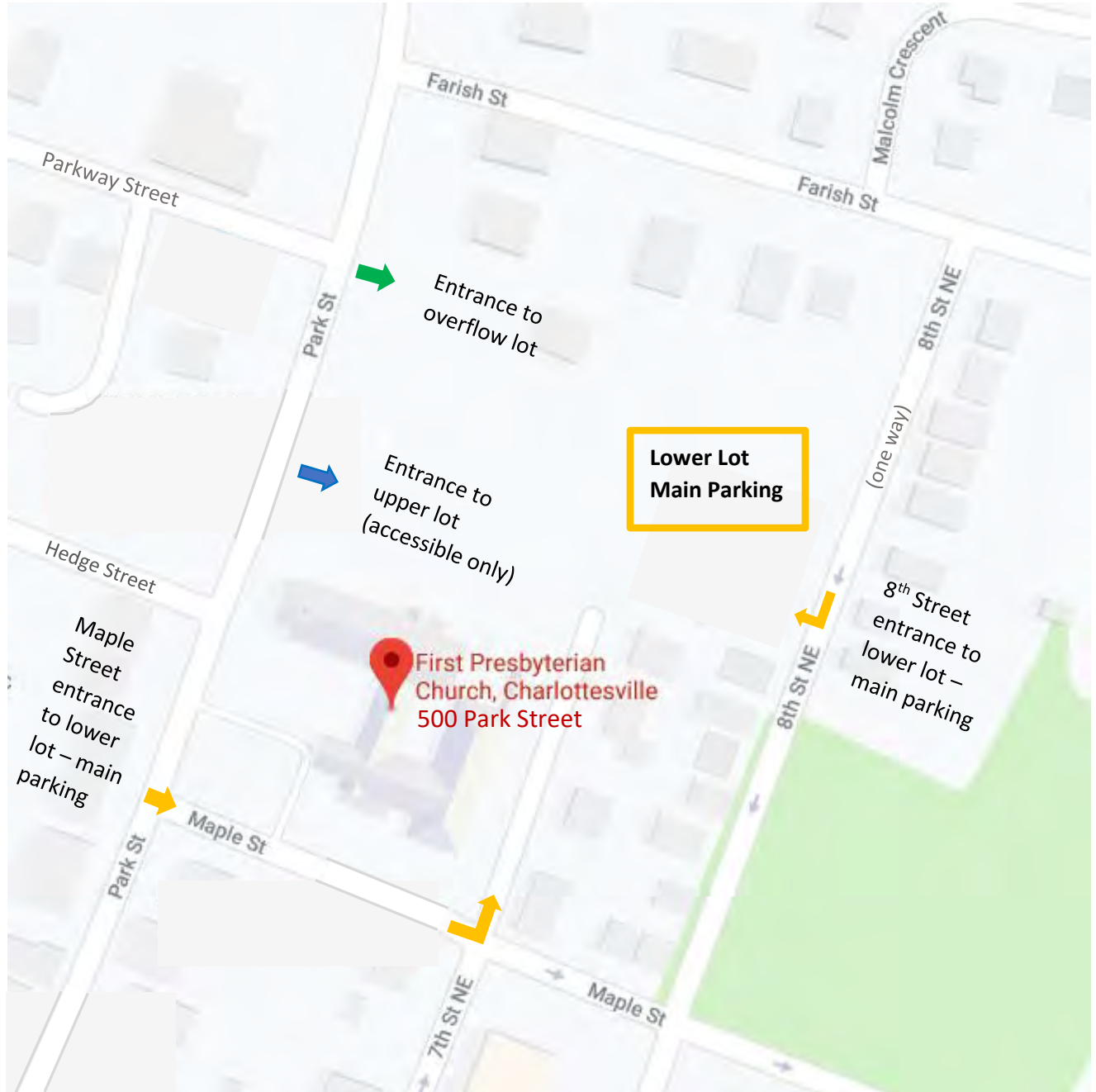
“Meetings of the governing bodies, commissions, and committees shall be conducted in accordance with the most recent edition of *Robert's Rules of Order*, except in those cases where this Constitution provides otherwise.” [*Book of Order*, G-3.0105]

With this in mind, the following brief overview of parliamentary procedure is provided for you. It will serve as the basis for the handling of the Presbytery's business. Your familiarity and attention to these basic rules of order will be most appreciated.

PRECEDENCE ORDER	DESCRIPTION	Second Required?	Debatable?	Amendable?	Vote Required?
MAIN MOTIONS					
1	Main (Principal) - to present a recommendation for consideration by the body	No – if coming from a committee Yes – if coming from the floor	Yes	Yes	Majority
SUBSIDIARY MOTIONS In order of precedence					
2	Postpone indefinitely	Yes	Yes	No	Majority
3	Amend - substituting, inserting, striking out, or striking out and replacing	Yes	Yes	Yes, but only one at a time	Majority
4	Refer / Commit to a Committee	Yes	Yes	Yes	Majority
5	Postpone - to a subsequent meeting	Yes	Yes	Yes	Majority
6	Limit or Extend Debate	Yes	No	No	2/3 vote
7	Call for the Previous Question - to end debate	Yes	No	No	2/3 vote
8	Lay on the table until later in the meeting - to take up more urgent business	Yes	No	No	Majority
PRIVILEGED MOTIONS					
9	Order of the Day	No	No	No	Chair decides
10	Question of Privilege	No	No	No	Chair decides
11	To Recess	Yes	No	Yes	Majority
12	To Adjourn	Yes	No	No	Majority
13	To Fix a Time to adjourn	Yes	No	Yes	Majority
INCIDENTAL MOTIONS					
	Point of order	No	No	No	Chair decides
	Request for Information	No			
	Parliamentary Inquiry	No	No	No	No vote taken
	Question a Voice Vote	No	No	No	No vote taken
OTHER MOTIONS					
	Reconsider - can only be made by a person on the prevailing side and for a decision of the same day	Yes	Yes - if the motion being reconsidered is debatable)	No	Majority

NOTE – the above list does not include all possible motions or actions included in *Robert's Rules of Order*.

**Presbytery of the James Directions for Parking
at First Presbyterian Church 500 Park Street Charlottesville, VA 22902**



There will be three separate parking areas for the Presbytery Meeting:

- ➔ 1. Main Parking in the Lower Lot
 - a. Turn on Maple Street and turn left on 7th Street to enter the lot
 - OR
 - b. Turn on Farish Street, then turn on 8th Street (which is one way going south) to enter the lot.
- ➔ 2. Accessible only parking in the Upper Lot
 - a. Enter via the main driveway for 500 Park Street
- ➔ 3. Overflow parking
 - a. Turn off Park Street into driveway opposite Parkway Street.

Directions to: First Presbyterian Church
500 Park Street Charlottesville, VA 22902
(434) 296-7131

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- a. Main Parking in the Lower Lot - Turn on Maple Street and turn left on 7th Street to enter the lot OR turn on Farish Street, then turn on 8th Street (which is one way going south) to enter the lot.
- b. Accessible only parking in the Upper Lot - Enter via the main driveway for 500 Park Street
- c. Overflow parking - Enter near the corner of Parkway Street and Park Street

From Richmond Area:

Take I-64 West to Charlottesville. Take Exit 124-Shadwell onto U.S. 250 Bypass. Continue west on 250 Bypass for approximately 3 miles to the Park Street exit. At the top of the exit ramp, turn left onto Park Street and go over the Bypass. Follow Park Street toward downtown for approximately one mile. First Presbyterian Church is on the left side of the street at the corner of Park and Maple Streets.

From Culpeper and Madison Areas:

Take U.S. 29 South to 250 Bypass. Go under Bypass and head east on 250 Bypass toward Richmond. Remain on Bypass and take the Park Street exit. At the top of the exit ramp, turn right onto Park Street, and go about one mile toward downtown. First Presbyterian Church is on the left side of the street at the corner of Park and Maple Streets.

From Waynesboro Area:

Take I-64 East to Charlottesville. Take Exit 118 on to U.S. 250 Bypass. Continue east on Bypass (approximately 6 miles) to the Park Street exit. At the top of the exit ramp, turn right onto Park Street. Follow Park Street toward downtown for approximately one mile. First Presbyterian Church is on the left at the corner of Park and Maple Streets.

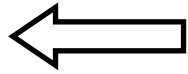
From Fredericksburg Area:

From Route 3, turn left onto Route 20 South; stay on Route 20 until you come to Orange (Route 15). Turn left onto Route 15 and continue to the Gordonsville Traffic Circle. At the Circle, take Route 231 South. At Cismont Market, 231 will turn into Route 22 West. Continue on Route 22 to 250 West Bypass. From the Bypass, take the Park Street exit. At the top of the exit ramp, turn left onto Park Street. Follow Park Street toward downtown for approximately one mile. First Presbyterian Church is on the left side of the street at the corner of Park and Maple Streets.

From South of Charlottesville Area:

Via U.S. 29 - Take 29 North to Charlottesville. Stay on 29 and 250 Bypass (do not take 29 Business). Take Park Street exit; at the top of the exit ramp, turn right onto Park Street and go toward downtown for approximately one mile. First Presbyterian Church is on the left at the corner of Park and Maple Streets.

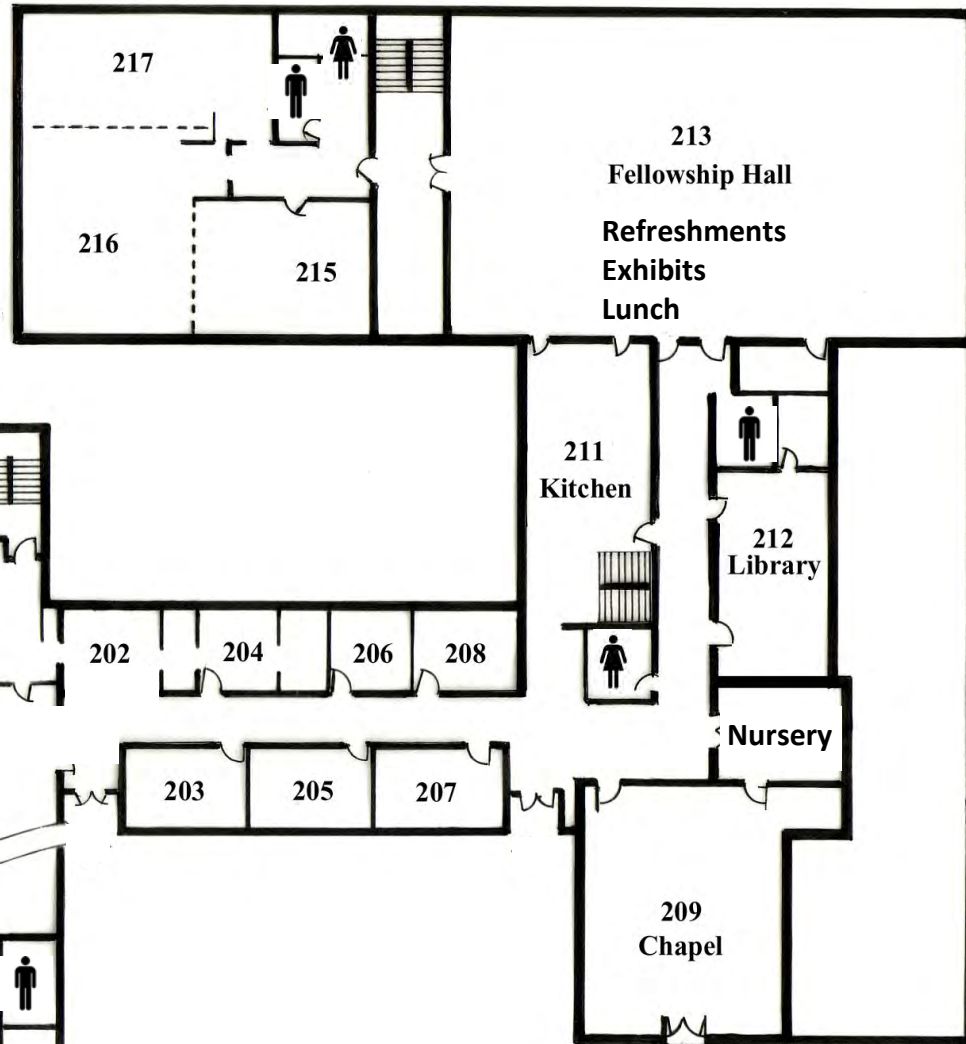
Via State Route 20 - Take Route 20 North to Charlottesville. Route 20 becomes Monticello Avenue. Continue on Monticello Avenue to Avon Street. Turn right onto Avon Street and continue to High Street. Turn left at the light onto High Street, then go three blocks to the light at Park Street. Turn right onto Park Street and go one block. First Presbyterian Church is on the right at the corner of Park and Maple Streets.



Main parking available in LOWER PARKING LOT

SEVENTH STREET

First Presbyterian Church
500 Park Street
Charlottesville VA
22902
434-296-7131



MAPLE STREET

UPPER PARKING LOT (restricted—only for those with walking impairments)

PARK STREET

**Presbytery of the James
Stated Meeting – June 18, 2019
Hosted by First Presbyterian Church, Charlottesville**

Name _____ Church _____

Email _____

Activity or Order of Business	Excellent	Very Good	Good	Fair	Poor
Registration Procedures	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Exhibits	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Welcoming of New Minister Members	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Recognition of Christian Educators	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Service of Worship	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Reports	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Camp Hanover Incorporation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Mission and Service Team Presentation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Leadership Connections Team Presentation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Lunch and Refreshments	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Ordination Examinations	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

What was the highlight of the meeting for you?

What suggestions or changes would you recommend for our next meeting?

You will receive an email after the meeting with a link to an online version of this evaluation form.